



**At their meeting held on Tuesday, November 1, 2016, the Milton Planning Board proposes new language for its Site Plan Review Regulations replacing existing Article III Application Procedures & Requirements, Section III-1, B with the following:**

**“B. Discussion/Applications Requirements.**

Prior to the formal submission of an application for site review, the Applicant shall meet with the Town Planner to review initial compliance with all land use regulations, zoning and state and federal requirements and to determine permit needs and plan requirements. After this preliminary consultation, the Applicant shall meet with the Technical Review Committee (TRC). The Planner shall schedule a TRC meeting at the request of the applicant after plans have been developed to at least 60 percent design stage. Said meeting(s) shall serve to assist the Applicant in preparing a development proposal that is technically conforming to the regulations contained herein. The Technical Review Committee shall make no decisions regarding land use as their role is simply an advisory one to the Planning Board and applicant.

The Technical Review Committee (TRC) shall be comprised of the Public Works Director/Road Agent, Town Engineer (as required), Fire Chief, Police Chief, Code Enforcement Officer, Town Assessor and Town Planner, who shall act as chairperson. The TRC shall be an informal committee offering only technical advice to the Board. All Committee members shall have a designated alternate available in their absence.

An applicant may informally appear before the Planning Board for concept review to discuss proposal ideas with the Board and receive information from it on the requirements for submitted Site Plans, however, applicants must meet with the Technical Review Committee to ensure the Planning Board receives the required TRC evaluation report on technical compliance and completeness of the proposal, regardless of whether an informal review occurs or not.

A "rough drawn" preliminary concept sketch may be submitted to the Planning Board should the applicant choose to meet informally for concept review to aid in the discussion.”

**The Milton Planning Board will be holding a Public Hearing on December 6, 2016, 6:30pm at the Milton Town Hall, 424 White Mountain Highway, Milton NH. The purpose of the Public Hearing is to receive public input on the approved language for the proposed amendment to the Site Plan Regulations Article III, Section III-1, B to provide a ‘Technical Review Committee.’**