

**Town of Milton
Planning Board Workshop
Wednesday, August 20, 2014
Milton Town Hall
6:30 PM
Meeting Minutes**

Members in attendance: Chairman Brian Boyers, Larry Brown, Tom Gray, Bob Bordeau, Joe Michaud and Bob Graham (alternate).

Public in attendance: Pat Smith, Pam Smith and Bob Carrier.

Chairman Boyers called the meeting to order at 6:30pm and appointed Bob Graham as a full voting member.

Public Comment

None

Approval of Minutes

Tom motioned to approve the meeting minutes of August 5, 2014. Motion seconded by Bob G. Motion carried.

L. Brown stated for the record the board may, at its own discretion, accept comments and testimony from the public from whom they think that information is useful and at its own authority deny that to anyone else.

Discussion of Master Plan & CIP

Chairman Boyers explained they are trying to put together a Capital Improvements Plan. He said Pat Smith was going to suggest, and he agrees with him, they should think about hiring Joanne Smith, the town's financial person, to help with the CIP. Pat Smith stated by bringing Joanne into the mix she could help with wording and the financial part of the CIP. He has a meeting with her next week. B. Boyers stated Department heads, N. Marique, P. Smith and Chief Krauss have spent a lot of time and put a lot into this already. They have the 3 biggest CIP needs at this time. Nick stated they know where they want to go but need to have a push in the right direction, someone to compile what they have done as they are not experienced in that nor is the Planning Board. Chairman Boyers asked if the board is in agreement with that and stated he's not sure how we are going to fund it. B. Bordeau stated we need as much professional input as can be acquired.

B. Graham motioned if funds are available they hire Joanne Smith as a consultant for the CIP. Motion seconded by J. Michaud.

L. Brown asked what impact would this have on the contractual monies for Jerry Coogan. B. Boyers stated Jerry will still be on board also. L. Brown asked what exact tasks will Joanne be given, and why can't Jerry do all of it. B. Boyers stated Jerry isn't a certified accountant and until they actually meet with Joanne they won't know. Because they have just begun discussing this, haven't decided where the funding is going to come from. Jerry will help with the warrant articles and writing the wording.

P. Smith stated they are at the point now where they need direction to put this together so they can get the information out to the public.

After a lengthy discussion the previous motion carried.

N. Marique presented a form he had obtained from the Town of Somersworth and asked the board if they would like to go with this form and asked for feedback. B. Bordeau stated at a quick scan it looks like it would suffice. He then stated there is no sense having the plan if we don't fund it and it is all in the details.

L. Brown discussed the NH statutes citing two prerequisites to the preparation of a municipal CIP. The Planning Board must have adopted a master plan which they have and second, the local legislative body must have authorized either the Planning Board to develop the CIP or the governing body to appoint a CIP committee. L. Brown stated he didn't remember the legislative body giving the Planning Board that authority. Joe Michaud stated they did that when they passed the warrant article, they just didn't fund it. B. Bordeau stated in either case it would be a quick correction for the Selectmen to so state at their next meeting for the record.

There was a brief discussion on whether or not the Planning Board wants to oversee the CIP or establish a committee. B. Bordeau asked exactly what the Planning Boards responsibility was. P. Smith said the board is not going to put the dollar amounts in, they need to prioritize what the town needs. He then stated the department heads make recommendations to the Planning Board, the Planning Board recommends to the Selectmen and the Selectmen make their recommendations to the budget committee. The goal is to flat line our tax rate and keep it the same for the next 6 years. B. Graham stated they need to be open with the public as to exactly what the money is being spent on, very important to keep the public informed.

There was a brief discussion on leasing versus buying outright.

Bob Carrier stated his only problem is he doesn't know how the CIP functions and feels the public will be the same way. He asked many questions stating he needs to understand so he can explain to people but does firmly believes this is the only way to go.

Budget Discussion

B. Bordeau motioned to keep budget numbers the same as they submitted last year in the amount of \$1250.00. Motion seconded by L. Brown. Motion carried.

T. Gray motioned to adjourn at 7:40pm. Motion seconded by B. Bordeau. Motion carried.

Respectfully submitted,

Kimberly Ladisheff
Land use Clerk