

## **Draft MEDC Meeting Minutes --- NOT APPROVED**

Milton Economic Development Committee (MEDC) meeting  
Milton Town Office  
424 White Mountain Highway, NH Route 125, Milton, NH

Tuesday September 1, 2015 at 5:15 PM

Those present: MEDC members - Bob Bourdeau, Cubbi Lirette, Nick Marique and Mike Beaulieu, Selectman.

Staff - Gerald Coogan,

Guests –Denise-Roy Palmer, WEDCO

1. N. Marique, Vice Chair opened the meeting at 5:35 PM.

Minutes of July 7, 2015: Approved.

2. Budget

All were in agreement with the proposed MEDC budget of \$3,500; \$2,500 for the UNH Business Retention Program and \$1,000 for marketing, printing and mailings. When communicating by e mail, B. Bourdeau advised the Committee that information can come from G. Coogan to the entire MEDC, but when a member responds, the individual should hit “Reply” and respond only to G. Coogan or the sender.

3. Business Visitation Program

G. Coogan distributed a draft letter to local businesses and a list of existing businesses. B. Bourdeau and others added names to the list and G. Coogan will update. Since the list of local businesses could expand to 40 or more, B. Bourdeau suggested adding a sentence like “If you wish to meet with a representative of the MEDC, please contact ...” The intent is to encourage interested local businesses in initiating the contact.

4. ERZ

The ERZ map and information is on the Town website, economic development webpage. The proposed restaurant at the Ray’s site could take advantage of the ERZ program.

5. Update - Charles (Chuck) Therriault re: Tax Map 45, Lot 70

Mr. Therriault will with the Board of Selectmen on September 8<sup>th</sup> at which, the BOS will discuss items that would be part of a Development Agreement between the Town and Mr. Therriault. Items in the proposed Development Agreement include a business plan, financing plan, submission of a complete site plan among others.

6. Town website

MEDC continued discussion of the Town's website. N. Marique noted that many technological advances and changes have occurred since Mox Dog, the Town's website provider, created the site for the Town in 2010 / 2011. Many NH communities use the Virtual Town Hall website; their websites are both attractive and useful.

7. Dunkin Donuts

Dunkin Donuts expects to open in September. The developer is interested in a ribbon cutting ceremony once Subway and General Dollar open. General discussion on the proposed restaurant to be operated by China Pond.

8. Other

D. Roy-Palmer updated the Committee on the activities of the Moose Mountain Regional Alliance and the Branch River Valley Byway. They are conducting an inventory of assets and preparing a strategic plan with assistance from the SRPC.

9. Next meeting: Tuesday October 6<sup>th</sup> at 5:15 PM at the Milton Town office.

10. Adjournment: The meeting adjourned at approximately 6:15 PM