

# **Milton Economic Development Committee**

## **Meeting Minutes**

April 3, 2018

### **Opening**

The regular meeting of the Milton Economic Development Committee was called to order at 5:30 pm on April 3, 2018 in the Milton Town Hall by Justin Avery.

### **Committee Members Present**

Justin Avery, Cubbi Lirette, Les Elder and Dennis Woods

### **Others Present**

Bill Maddocks- UNH Cooperative Extension, Bruce Woodruff- Milton Town Planner, Denise Roy-Palmer- WEDCO, Bob Bourdeau, Christa Capello, and Larry Brown.

### **Old Business**

#### *Business Visitation Program/UNH Cooperative Extension:*

Bill Maddocks from UNH Cooperative Extension presented the updated version of the business visitation program to the Committee. The Town of Milton will be part of the revamped model UNH has designed and therefore will not be charged to participate in the program. A general discussion ensued about the requirements of the program, the memorandum of understanding that will be required and the action timeline UNH had constructed for Milton.

#### *MEDC Membership:*

The committee was informed that Mr. Marique and Mr. Bourdeau's terms for serving on the committee had expired, leaving new vacancies that will need to be filled. Mr. Avery also informed the committee that he had been forwarded an email that day from Mike Beaulieu that stated he (Mr. Beaulieu) will resign from the committee, effective immediately. A general discussion ensued about recruiting new committee members however it was discovered that at least three new letters of interest to serve on the committee had recently been submitted to Town Hall. A couple of the applications have been reviewed and could potentially go before the Selectmen before the next regularly scheduled MEDC meeting in May. The committee will discuss at the May 2018 meeting.

#### *MEDC Draft Charge:*

Mr. Avery informed the committee that the Charge the committee drafted was approved at the April 2, 2018 Selectmen's meeting. The committee once again thanked Mr. Bruce Woodruff for his assistance on the charge.

#### *Documents to review for May 2018 Meeting:*

Mr. Elder provided information on Tax Increment Financing districts, Economic Revitalization Zones and also a copy of the 2015 Milton Community Survey to the committee members. Mr. Elder requested the committee members review all of these items for further discussion at the May 2018 meeting.

### **Open Items**

#### *Meeting Minutes for Town Website:*

Mr. Elder asked whether or not previous meeting minutes had been submitted for publication on the Milton Town website. Mr. Avery informed him that he has all copies of the approved meeting minutes since he (Mr. Avery) had joined the committee and would submit for publication before the next regularly scheduled meeting.

A general discussion ensued regarding the status of various other project around town.

### **Adjournment**

Mr. Avery made a motion to adjourn the meeting, Ms. Lirette seconded the motion. The meeting adjourned at 6:15 pm. The next general meeting will be at 5:30 pm on April 3, 2018, in the Milton Town Hall.

Minutes submitted by: Justin Avery