

Milton Economic Development Committee

Meeting Minutes

March 6, 2018

Opening

The regular meeting of the Milton Economic Development Committee was called to order at 5:45 pm on March 6, 2018 in the Milton Town Hall by Justin Avery.

Committee Members Present

Justin Avery, Bob Bourdeau, Cubbi Lirette, Nick Marique, and Dennis Woods

Others Present

Bruce Woodruff- Milton Town Planner, Denise Roy-Palmer- WEDCO, Les Elder

Old Business

Business Visitation Program/UNH Cooperative Extension:

Mr. Avery opened a discussion on the UNH Cooperative Extension's Business Visitation program that the committee has been discussing for several months. Mr. Avery expressed that with the addition of new committee members combined with the willingness to provide support from several local business owners he had been in contact with, he sees no reason why the committee should delay the project any further. A brief discussion ensued to clarify a few logistical items related to the program. Mr. Avery made a motion to approve the contracting of UNH Cooperative Extension to facilitate a full business retention and expansion program for the Town of Milton. Ms. Lirette Seconded the Motion, all in favor. Motion passed. Mr. Avery will make contact with Bill Maddocks from UNH Cooperative Extension to begin the process.

MEDC Membership:

Mr. Avery informed the committee that he had recently been forwarded an email from Eric Knapp that stated he (Mr. Knapp) would be resigning from the Milton Economic Development Committee, effective immediately. Mr. Avery made a motion to accept Mr. Knapp's resignation. Mr. Marique seconded the motion, all in favor. Motion passed.

Mr. Avery welcomed Mr. Dennis Woods to the Milton Economic Development Committee and expressed that the committee is thankful for his willingness to volunteer.

Mr. Marique informed the committee that there were still open positions on the committee that would need to be filled. Mr. Avery will request the committee membership opportunity be posted once again for the MEDC.

MEDC Draft Charge:

Mr. Avery provided a letter for review by the committee to get the draft charge that was approved at the February 2018 meeting on the Selectmen's agenda as soon as possible. Mr. Bourdeau made a motion to accept the letter to the Selectmen as written. Ms. Lirette seconded the motion, all in favor. Motion passed. Mr. Woodruff will make his final grammatical

adjustments and then provide a copy of the finalized draft to Mr. Avery to submit with the letter to the Selectmen.

ER Zone Letters to Selectmen:

Mr. Marique suggested the committee resubmit their request for approving two new ER Zones to the Selectmen. The committee originally began the discussion on the project in 2016 and submitted a letter on the projected zones, however, a copy of the Selectmen's minutes reflecting their response to the new zones could not be located. With a new group of Selectmen having assumed their roles since the letters were originally presented, Mr. Marique suggested it would be helpful to resubmit everything for their review.

Milton Economic Development Facebook Page:

Mr. Marique asked the committee members to promote the Economic Development Facebook page as much as possible to hopefully generate more content and interest. The committee briefly discussed items that could be promoted on the page.

ER Zone Signs:

Mr. Marique suggested the committee explore adding signs to designate the town's existing ER Zone, similar to what the City of Rochester does for their various zones. Mr. Avery suggested that the NH DOT may need to be involved in the process of adding signs. Mr. Marique will do some research on the process and will make contact with NH DOT.

Open Items

Approval of Minutes from February 6, 2018 Meeting:

The minutes from the February 6, 2018 meeting were presented for approval. Mr. Marique made a motion to approve the minutes as presented, Mr. Bourdeau seconded the motion. All in favor. Motion passed.

A general discussion ensued regarding the status of various other project around town.

Adjournment

Mr. Avery made a motion to adjourn the meeting, Mr. Bourdeau seconded the motion. The meeting adjourned at 6:15 pm. The next general meeting will be at 5:30 pm on April 3, 2018, in the Milton Town Hall.

Minutes submitted by: Justin Avery