



Milton Capital Improvements Program Committee (CIPC)

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Minutes

August 2, 2023

Milton Town Office

6:30 PM

ATTENDANCE:

Members: Bruce Woodruff (Town Planner), Anthony Gagnon (Chair), Claudine Burnham (Select), Sean Skillings (At-lrg), Renata Gamache (Budg. Alt), Stephanie Mills (Budg.), Peter Hayward (At-lrg)

Absent: Don Diamant (Schl Brd, VC),

Public: none

1. Call to Order at 6:40pm-Quorum determined by Tony.
2. Motion to edit the September hearing date to the 20th and the second August meeting to August 16th and accept minutes from July 19th meeting made by Stephanie, Sean seconded, all were in favor.
3. Tony asked status on position of Renata becoming At-large position. Bruce spoke to Town Admin. Claudine said the status was brought up at BOS meeting. Claudine will follow up with TA.
4. GIS coordinator overview- Bruce Woodruff. Need requested \$3000 to increase the level of information data-sets. Milton is at the lowest level and doesn't provide valuable lessons.
5. Bruce: Review of Master Plan. Any CIP should tie in with the Master Plan. Tony motioned to accept the master plan tie-in as presented, Stephanie seconded, all were in favor.
6. Review and Rank Class items on spreadsheet.
 - Line 4-Muni Bldg, Design, constr. & maintenance. Questions arose about Pat's request to add a line to spreadsheet for DPW building fund. Claudine will speak with Pat to request this line add-on at the next BOS meeting (incl. Chris Jacobs).
 - Line 11 – Pay-Loader was reduced to class 3. Line 20 – Winding Hill Bridge changed to class 3. Line 24 – Bandit woodchipper was reduced to class 3.
 - Line 30- 2024 Replacement of Eng 2 & 4 reduced to class 2. Line 36 -2024 Replacement of Ambulance was changed to a 5 since ambulance was voted in as a lease in 2023. Line 37-SCBA Cascade System classed at a 2. Line 38- vehicle extrication equipment was decided to class 2. Lin 60 – Beach restoration changed to class 4
 - Line 61- TPAA – changed to class 3 and suggested to reduce amount requested to \$7500 due to presentation indicating that TPPA only uses 25% of their budget towards Nyiad.
7. Ranking – Bruce recommended to review and complete the ranking at home and bring back to next meeting to conduct avg and final ranking. Completed one page for lines 10, 11,17, 18, 21-24 DPW

equipment. Members took home the remaining copies to complete ranking at home with editable PDF provided in previous email. These rankings are due to Bruce via email by August 14th.

8. Adjournment - Motion to adjourn by Stephanie, Peter seconded, all were in favor. Next meeting is scheduled for Wednesday, August 2nd & 16th 6:30pm meeting at Town Office.