



# Milton Free Public Library

13 Main Street, PO Box 127, Milton Mills, NH 03852  
Ph. 603-473-8535 www.MiltonFreePublicLibrary.org

## Milton Free Public Library Trustees

### Minutes

September 11, 2023

### Draft

**Call to order:** At 10:02 a.m. Chair Person, Anne Nute called the meeting to order. Trustees: Nancy Drew Miranda Myhre, Anne Nute, and Library Director, Ruth Gutman were present.

**Public Comments:** None

**Approval of Minutes: August 14, 2023:** Miranda Myhre moved, seconded by Anne Nute that the minutes for August 14, 2023 be approved and placed on file. All in favor, the motion carried. Anne Nute, aye; Nancy Drew, aye, Miranda Myhre, aye.

**Treasurers Report:** Miranda Myhre presented the August treasurer's report. The beginning balance for August 1, 2023 checking account is \$1,246.06. No checks were written. There was a deposit of \$25 (non-resident fee). Interest for the month of August was \$.01 with an ending balance of \$1,271.07. Director Ruth gave Treasurer Miranda \$99 cash (contents of the "Guilt Jar") which was double counted and will appear on the September statement. Nancy Drew moved to accept the report and Anne Nute seconded. The motion carried; all in favor: Nancy Drew, aye; Anne Nute, aye; Miranda Myhre, aye.

**Librarians Report:** The Librarian's report for August was reviewed and approved. It will be placed on file with the August 14<sup>th</sup> minutes.

**Director Search Committee Report:** The Search Committee reported that two application/resumes were received for the Library Director position. One applicant was interviewed. The trustees voted unanimously to offer the position to the interviewed applicant: Anne Nute, aye; Miranda Myhre, aye; Nancy Drew, aye. The applicant accepted the position of Library Director and will be working with our present Director, Ruth Gutman through the end of September.

**2024 Budget:** Ruth Gutman and Anne Nute have prepared the budget draft which will be sent to Town Administrator, Chris Jacobs today.

**LCHIP update:** Director Ruth is waiting to hear from LCHIP regarding the refurbishment of the new roof and adjustment to the grant parameters.

**Other Business:** The trustees have requested monthly budget reports be sent by the finance department. Presently, of concern is the dramatic increase in the cost of phone service.

**Adjourn:**

The meeting was adjourned at 11:42 am; so moved by Miranda Myhre, seconded by Anne Nute. All in favor, the motion carried. Anne Nute, aye; Miranda Myhre, aye; and Nancy Drew, aye.

The next Trustees' meeting is scheduled for Monday, October 16, 2023; 10:00 AM at the Milton Free Public Library in Milton Mills.

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Anne Nute

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Miranda Myhre

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Nancy Drew