



## **Milton Cemetery Trustees Meeting Minutes August 10, 2021**

**Board Members Present: B. Woodruff, J. Nute, K. Ayers, S. Woods**

**Public Present: None**

**The Meeting was called to order at 10:00am**

### **Approval of Meeting Minutes for July 6, 2021:**

Approval of meeting minutes was motioned by J. Nute, Seconded by S. Woods  
All in Favor, motion passed.

### **Continued discussions :**

#### **Long term maintenance contracts:**

B. Woodruff to spearhead contract effort to find company for multi year contract.

We are presently under a 2year contract for 5 Milton Cemeteries for a total Budget of \$14,001 with to date a \$7,340.27 Balance, meaning a 47.6% used.

I am presently reviewing other Town owned Cemeteries for maintenance conditions.

#### **Land donation followup:**

B. Woodruff to send message to town selectmen to clarify our rejection stance.

New TA working per John Katwicks request.

#### **Re conveyance Template:**

J.Katwick to be contacted to provide Word document for clarification to update grammerical errors.

Word Document is on file at Town Hall on 09/03/2020 from Town Legal to T.A. See new T.A.

#### **Find a Grave link to be added to our town website – J. Peel**

Please correct Find a Grave first statement to 100 cemeteries in Milton, not Milton Mills. Also Take John Katwicks name off contact info per our agreement.

#### **Site Visit to Silver St. Cemetery to review Find a Grave and cleaning efforts:**

J. Nute stated that due to lack of parking at Silver St Cemetery a committee site visit shouldn't be held. A self guided tour was recommended.

New Business:

**Depot Rd Cemetery:**

B. Woodruff to draft letter to abbutters for relocation of old RV's also **Sarah Plummer** Cemetery has quantset hut bordering property.

Please understand these cemeteries are on private property and is not the cemetery trustee's responsibility to tell the owner of land on both these cases. I recommend not to due a letter to the abutters. Please remember to enter any private cemetery you need approval from the owner first. In both these cases the RVs on their driveway and the Quantset hut is on their property. Please refer to Brian.

**Member and Volunteer updates:**

**Find a grave GPS and photo additions at Milton Mills cemetery to commence 8/11/21 by K.Ayers and S.Woods**

**J.Nute suggested looking into a grave stone cleaning class for members and the public**

**Next Meeting:**

Next scheduled meeting to be held 9/14/2021 at the Milton Mills Cemetery.

S.Woods motioned to adjourn the meeting, J. Nute seconded motion. All in favor.

Respectfully submitted ,

Sandra L. Woods

Minutes Approved:

\_\_\_\_\_ John Katwick

\_\_\_\_\_ Bruce Woodruff

\_\_\_\_\_ Sandra L.Woods

**Bruce or Jonathon, please consider one of you accept the Cemetery Trustee Book Keeper Opening.**

**Thank You. John Katwick, Cemetery Trustee Chair**