



## **Milton Cemetery Trustees Meeting Minutes December 11, 2019**

**Board Members Present: John Katwick (Chair), Sandra Woods**

**Members of the Public Present: Mr. Dennis Woods**

**The Meeting was called to order at 10:00 am. by John Katwick, Chair.**

### **Approval of Meeting Minutes for Oct. 8, 2019**

Mr. Katwick motioned to approve the October 8, 2019 meeting minutes as written, Mrs. Woods seconded the motion. The motion passed 2-0.

### **Update on Burial Search data input**

Mr, Katwick commented this input is on hold until Pontom Software and Trustee Bruce Woodruff make Contact.

### **Cemetery Volunteer Program Progress**

Mr, Katwick commented no progress for 2019

### **2019-year end Perpetual Care calculations to reimburse the Town of Milton**

Bruce Woodruff working.

### **MMC Record Filing Update**

Mr, Katwick Commented that Suzann Babel is working.

### **New Business**

**1** Mr, Katwick gave a update that we have used 70% of our Budget for 2019 for the maintenance line to date and have a total Balance in our capital funds of \$41,113.

**2** MMC water tank drained for the winter

**3** MMC fall clean/up by the Katwick's.

**4** University of NH requested the location of a cemetery prior to a logging operation and

after many hours we located the cemetery and they met their contract date with the logger. Mr. Katwick commented that our new mapping system will save many hours for GPS findings like this.

**Next Meeting**

The next meeting will be Scheduled by John Katwick after the year end MS-9 is published

Mr. Katwick motioned to adjourn the meeting, Sandra Woods Second motion passed 2-0 and the meeting was adjourned at 10:35 am.

Respectfully submitted,

John Katwick, Chair

Minutes Approved:

\_\_\_\_\_ John Katwick, Chair

\_\_\_\_\_ Bruce Woodruff

\_\_\_\_\_ Sandra Woods