



## **Milton Capital Improvements Program Committee (CIPC)**

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### **Minutes**

**September 6, 2023**

**Milton Town Office**

**6:30 PM**

#### **ATTENDANCE:**

**Members:** Bruce Woodruff (Town Planner), Anthony Gagnon (Chair), Claudine Burnham (Select), Sean Skillings (At-lrg), Renata Gamache (Budg. Alt), Stephanie Mills (Budg.), Peter Hayward (At-lrg), Don Diamant (Schl Brd, VC)

#### **Absent:**

**Public:** none

1. Call to Order at 6:35pm-Quorum determined by Tony.
2. Review and approve meeting notes from 8-16-23 meeting. Stephanie motioned, Don seconded, All, accepted.
3. Discussion on Ranking 15 – DPW Garage/engineering concept. Due to little information provided by DPW department head, the \$25k was agreed to be reduced to \$5k for further work on design and concept to be provided by the DPW dept. head.
4. Discussion to choose items Ranked 1-12 as recommended to keeping as close to the \$600k as noted on the CIP Report.
5. Approval of Rating/Ranking of Matrix of \$781,966.60 as presented by department heads and reduced to \$659,500 by the committee. Reviewed and set public hearing date for September 20<sup>th</sup>, 2023 at 6:30pm and approved draft of CIP Report, spreadsheet motioned by Stephanie and seconded by Peter.
6. Motion to adjourn made by Sean, Stephanie seconded – all approved.